

Draft Instruction Policy

The following is the Instruction/Training Policy for the Rifle and Pistol Division (Division) at the Billings Rod & Gun Club (BRGC).

Any person or group that proposed to offer instruction to the public at large must first contact the Division President to indicate his or her interest in offering training at the BRGC.

Instructor must provide evidence of insurance and must sign a use agreement with the BRGC in accordance with BRGC Policy. Any person offering instruction at the BRGC must be a rifle or pistol instructor, certified by the National Rifle Association or a similar organization.

Instruction will be scheduled on a quarterly basis; scheduling will be done approximately one month before the beginning of the following quarter. Any person or group that has not previously offered training at BRGC must contact the Division President a minimum of 30 days ahead of these scheduling dates.

Scheduling will be performed as follows:

- Instructor(s) will meet with the Division officers and other interested parties including Magic City Action Shooters, Territorial Peacemakers, and other competitive organizations to schedule training.
- In general, dates of instruction will be limited to a total of no more than three (3) weekend days each month and no more than ten (10) days total each month.
- Instructors must state their needs for the building and the number of bays during these meetings.
- These dates will be assigned to the instructors on as equitable basis as possible given the desires of the instructors, the needs of the competitive clubs, and the needs of the BRGC membership at large.
- In the event that the instructors cannot agree to dates, the Division officers will make a determination. Instructors serving as Division officers cannot vote in these determinations.
- All instruction dates for the three month period must be scheduled at these meetings.
- In the event that a scheduled instruction date is not held, the instructor is responsible for payment of a \$50 fee to the BRGC. Proceeds collected from the instructors shall be retained by the Division and shall be used as approved by the Division during the annual meeting.

An instructor that is found to be hosting a class or providing training at the BRGC, or is doing so on dates not approved by the Division, will no longer be allowed to perform training at the BRGC and may be referred to the BRGC Board of Directors for disciplinary action including possible loss of BRGC membership.

Instructors brought in for special purposes and not offering training to the public at large are not subject to the above requirements. Such scheduling will be coordinated with the Division officers.